



## APPLICATION FOR EMPLOYMENT

Jackies International sets high standards for its employees, and compliance with these standards is a condition of employment. You should carefully consider what we require of our employees before you apply for a position with us:

### Customer Service Expectations

Check the boxes below if you are willing to make each customer feel like a GUEST, including but not limited to

- ☐ Greeting each customer with eye contact and a smile
- ☐ Seeking to understand and meet each customers' needs
- ☐ Making purchase suggestions and assisting with customer's selections
- ☐ Thanking customers and inviting them to return
- ☐ Expediting transactions and requests quickly and professionally
- ☐ Using proper phone etiquette

### Job Expectations

Check the boxes below if you are willing to follow our standards of professionalism including but not limited to

- ☐ Arriving at your scheduled times and maintaining a positive, enthusiastic attitude
- ☐ Treating co-workers with respect and being honest and dedicated in all your work
- ☐ Completing necessary training requirements
- ☐ Following company policies, procedures and management direction
- ☐ Maintaining a professional appearance and meeting company dress code
- ☐ Complying with a work schedule that may include holidays

PLEASE COMPLETE IN FULL (EVEN IF RESUME IS ATTACHED), PRINT, USING INK- DON NOT USE PENCIL.

### Tell Us About Yourself

TODAY'S DATE: / /

Name (last, first, middle)		Social Security number
Street Address		Telephone
City      State      Zip	How Long?	Other number - message
Are you 18 or older? Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have reliable transportation to work?	Have you ever been convicted of a felony? Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever served in the U.S. armed forces? Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, what branch?	
Have you ever been convicted of selling alcohol or tobacco to a minor? Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, when?	

### What kind of position are you looking for?

Position Desired	Expected salary	per
Approximately how many hours do you want to work each week? (circle One)		
1-15	15-25	25-32      32 or more (full time)
For each day listed below indicate the hours you <b>CAN</b> work		
Monday	Tuesday	Wednesday      Thursday      Friday      Saturday      Sunday
If your desired hours are not available would you consider another schedule?    No    Yes		
Are you available to work holidays?    No    Yes		

## Tell Us About Your Education

	Name of School	City & State	Last year completed	Degree/Major
High school			9 10 11 12 GED	
College			1 2 3 4	
Other				

## Where Have You Worked

Please list your employment beginning with your most recent job. Include part time or volunteer employment.

1. Employer's name	Month Year From:	Salary Per	Reason for leaving
Address	Month Year To:	Job title	

2. Employer's name	Month Year From:	Salary Per	Reason for leaving
Address	Month Year To:	Job title	

3. Employer's name	Month Year From:	Salary Per	Reason for leaving
Address	Month Year To:	Job title	

May we contact the employers listed above? <input type="checkbox"/> Yes <input type="checkbox"/> No	If not, indicate by number which ones you do not wish us to contact
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## Read Carefully

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

"I authorize investigation of all statements contained herein, and I authorize the employers listed above to give you any information concerning my previous employment and pertinent information they may have. I release all parties from any liability for any damage that may result from furnishing same to you.

"I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice."

Signature \_\_\_\_\_ Date \_\_\_\_\_

Jackies International does not discriminate in hiring based on race, color, religion, sex, national origin, age, disability, martial status, sexual orientation, veteran status or status in any other group protected by federal, state or local law.

Jackies International supports a diverse and drug-free workforce.

This application will receive consideration for 30 days